

VALUE-ADDED SERVICES BY CATALYSTONE

DIALOGUE AND FEEDBACK

The workshop will give a good understanding of the appraisal process, insight in the power of feedback and a coaching leadership style.

TARGET GROUP

HR and train-the-trainers expected to coach and train managers in the organization in conducting appraisals with employees.

Supported by CatalystOne™ Appraisal Manager software.

Description

You will learn how to train managers in improving their leadership skills. This workshop is a mix of theory, concrete advice and practical training tools.

You will learn how to prepare, conduct and follow up an Appraisal Review with focus on feedback and dialogue.

CONTENT

- the Appraisal Review from start to finish
 - preparation, conducting and follow-up
- practical training
 - dialogue techniques
 - coaching leadership style

YOU WILL GET

- good insight in your organization's leadership processes
- good insight in what makes the Appraisal Reviews successful and valuable
- concrete tools to prepare, conduct and follow-up the Appraisal Review
- hands-on training on giving and receiving feedback
- hands-on training on using a coaching leadership style

TIME REQUIRED Half day

Can be combined with our two other services

-Powerful Goal Setting

-System and Process

NUMBER OF PARTICIPANTS 5 – 15